

## Board Meeting Minutes

June 27, 2022

6:00 p.m., Zoom Call

*We acknowledge that we are on the homelands of the Coast Salish people, and we thank the Lkwungen (Songhees) and Kwsepsum (Esquimalt) Nations for sharing this land on which we live, learn, work and play. Hay'sxw'qa si'em!*

**Board Attendees:** David Turner, Dustin Alvarez, Leni Hoover, Jelena Pavlovic, Muhammad Ghouri, Nat Karpovskaia

**Regrets:** Darragh De Groot, Cheryl Wolfe-Milner, Marina Aitcheson, Leslie Kenny, Ed McClanaghan, Frankie Chao, Jesse Green

**Staff Members:** Kelly Greenwell

**NAC Members:** Rowena Locklin

**Minutes:** Tara Skobel

**Quorum:** No Quorum

### *Meeting called to order by Jelena at 6:12pm*

**1. Motion to approve the agenda**

Moved by Dustin, seconded by David  
Four out of four votes in favour

**2. Motion to approved May 2022 minutes**

Moved by Dustin – seconded by Leni  
Four out of four votes in favour

**3. Agency Report - Kelly**

- a. **Quadra Village Day:** Our modified *Quadra Village Day: The Return- Small is Beautiful* was very well attended and supported by volunteers. Some estimates had us drawing over 2500 people despite limiting our advertising over previous years. Thanks to the Organizing Committee, Volunteers and Staff for helping ensure this event was a success. Our 20<sup>th</sup> Quadra Village Day will be in 2023. More Organizing Committee Members will be needed to make this a success.
- b. **National Indigenous Peoples' Day:** Our 2022 event featured Indigenous crafters/artists/awareness tables, Westwind Family Big Drum, freshly made Bannock and local strawberries. It was a successful gathering with lots of positive feedback and a few hundred people, including Indigenous and non-Indigenous community members. Many thanks to Gordy Bear for coordinating, Tara for coordinating the food, Chloe for coordinating volunteers and scheduling, and other contributing committee members.
- c. **Pride Parade:** We entered the Pride Parade for the first time and featured a hand painted banner inspired by the many pride flags plus an

enthusiastic group of youth, parents, staff and Board. Thanks to Heather for coordinating and support from Tara and Chloe!

- d. **Quadra Village Night Market:** We hosted our first Night Market of the summer, and it was an encouraging start to the market season.
  - e. **Quadra Village Allotment Garden:** We are in the midst of hiring a new Coordinator. It is great to see the gardens grow!
  - f. **Campstiq and Licensed Camp:** Camp staff are hired and began facilitating week one of Camp this morning. Lots of choices and outings this year with CV19 restrictions much less of a factor.
  - g. **Seniors Entitlement Service:** Proposal in for partnering with VIRC's for increased services for seniors not born in Canada.
  - h. **Housing Outreach:** Two applications pending for funding.
  - i. **GVCULF Grant:** Received the funding!
  - j. **Neighbourhood Small Grants:** Funds being distributed, and some projects are underway.
  - k. **Youth Programs:** Three days a week of day programs for youth were added for the summer, including Out Trip Mondays, Art in the Park Tuesdays and Beach Wednesdays.
  - l. **Indigenous Connections:** Twenty-one hours a week additional Indigenous cultural staffing through Gordy this summer.
- 4. Committee Updates Part 1:**
- a. Neighbourhood Action Committee/CALUC – Rowena Locklin
    - i. Super busy month with City of Victoria
    - ii. Response to City with Fernwood and North Park  
Letter is lessons learned  
Resubmit letter?  
Update the letter to add to the City file.
    - iii. Hosted a gathering
    - iv. Gaps in missing middle and low income  
It's a development plan, not a neighbourhood plan
    - v. Presented to David Eby, Rob Fleming, and others. Were there for 45 minutes.
    - vi. Neighbourhood Hub  
Emergency supplies for emergency planning  
Working with apartment buildings
    - vii. Quadra Village Day  
People had heard about V&C but didn't really know what it was about.
    - viii. QVCC youth and NAC presented at Council meeting  
Going to public hearing, no date yet
    - ix. All-candidates meeting hosted at QVCC  
Would be able to ask about downsizing bylaw  
Defining special bylaws
    - x. Villages and Corridors  
Post more about it on social media  
Mobilize community

Land use can be hard to explain simply

We need to campaign hard for more people to understand what it means to have more housing

- xi. Interview about Rock Bay Creek highlighted in the Capital Daily
- xii. VCAN  
Unable to attend this month  
Minutes will come this week

#### 5. New Business:

- a. Shout out from the Board to all staff for doing a fantastic job with everything you are doing – thank you!
- b. 950 Kings
  - i. See above for notes on Villages and Corridors
- c. Second review of next year's budget
  - i. Will present it to the board over the summer
  - ii. Two one-year deficits. Not in crisis, we have a surplus.
  - iii. Wage review will take place
  - iv. Still trying to forecast what last year's wage review looks like
- d. AGM prep
  - i. Nominations to come
  - ii. Info will come out soon

#### 6. Committee Updates Part 2:

- a. Finance
  - i. See notes above under second review of next year's budget
  - ii. Starting to finalize things
- b. Personnel
  - i. No updates
  - ii. Request to talk about our Equity committee and Knowledge Keeper
  - iii. They want to know how things are going.
- c. Archive Committee
  - i. Will start again soon
  - ii. What did people do when they worked at QVCC?
  - iii. What programs have we run?
  - iv. Newsletters and newspapers from the past?
  - v. Making an index
- d. Equity
  - i. Gordy has been doing some workshops
  - ii. Interest in how we can make improvements
  - iii. Providing services in a just way
  - iv. Lots of people have been asking about the committee and how to implement it
  - v. Enquires about committee are happening
- e. Nominations
  - i. Will reach out to existing board members to see who will run again
  - ii. Please share the opportunity with others

- f. Policy
  - i. Hired back the policy analyst short term
  - ii. More policies coming for board review
  - iii. List of gaps is large
  - iv. Hoping to bring job descriptions to board for approval but no quorum. Important so new board members have the knowledge they need.
  - v. Job Description Approval

**Motion to approve four new job descriptions for the Chair, Vice Chair, Treasurer, and Secretary:**

Moved by Jelena, seconded by David

Four out of four votes in favour; others can vote by email.

**7. Adjournment** at 7:41pm

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**Summary of Board Resolutions Conducted by Email, September 2022**

**September 6, 2022**

1. Motion for Approval of the 2022-23 Budget

Whereas there is currently a significant accumulated surplus, be it resolved that the Downtown Blanshard Advisory Committee adopt the (attached) 2022-23 budget, which includes an operating deficit of -\$100,165, in order to maintain a comprehensive range of valuable community programs and ensure that adequate staffing is in place.

Moved by Leni, seconded by Leslie

In favour: 11

Opposed: 0

Abstained: 0

Motion passed.

2. Motion to Approve Agency-Wide Wage Increase

Whereas there are significant inflationary pressures that are impacting our staff, even after the wage increases implemented in July 2021, be it resolved that all non-YFC staff will receive a 50 cent an hour wage increase effective the first pay period in October 2022.

Moved by Leni, seconded by Leslie

In favour: 11

Opposed: 0

Abstained: 0

Motion passed.

**September 18, 2022**

Motion to Approve the 2021-22 Year-End Financial Statements Prepared by Clark Trowsdale Accountants:

Be it resolved that Treasurer Leni Hoover and Secretary Leslie Kenny are authorized to sign the April 1, 2021 to March 31, 2022 Financial Statements of the Downtown Blanshard Advisory Committee.

Moved: Leni Hoover

Seconded: Leslie Kenny

In favour: 8

Opposed: 0

Abstained: 0

Motion passed.